



Hot Topic for October: Filing Adversaries

1. Prepare complaint and save as PDF document
2. Click on Adversary on CM/ECF menu bar
3. Enter Plaintiff(s)
4. Enter attorney for Plaintiff(s)
5. Enter Defendant(s)
6. Do not enter attorney for Defendant
7. Enter associated bankruptcy case number
8. The court will docket Summons and Preliminary Pretrial Order for downloading and service by attorneys

FOR MORE INFORMATION ON FILING ADVERSARIES

See page 26 of Filing Guide for Attorneys or enter the following URL address:

http://www.wiwb.uscourts.gov/bankruptcy/filing_guides.htm



We want to stay in touch with you. Please let us know if your e-mail address changes. Contact us at: feedback@wiwb.uscourts.gov



OCTOBER QUICK FACTS

When filed electronically, an Adversary Cover Sheet is not required.

Effective November 1st, the filing fee for Adversaries remains the same.

UPGRADE INFORMATION

An upgrade to CM/ECF will take place soon. Additional information will precede the upgrade 24-48 hours before the conversion.

HELP DESK

Our ECF Technical Help Desk is available during regular office hours 8:00-4:30 M-F.

We can be reached at:

(800) 373-8708

(608) 264-5630 in Madison

(715) 839-2993 in Eau Claire

helpdesk@wiwb.uscourts.gov

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